

THE FALLS CITY LIBRARY & ARTS CENTER
1400 STONE STREET
FALLS CITY, NEBRASKA 68355

July 3, 2024

A meeting of the Library Board of the City of Falls City, Nebraska, was held at the Falls City Library & Arts Center 1400 Stone Street, in said City on the 3rd of July, 2024, at 4:00 P.M. Present were: Board Members: McNeely, Harris, Heckenlively, Oliver, and recording secretary Librarian Coonce. Absent: Allgood. Notice of the meeting was given in advance thereof by posting in three public places, the designated method for posting as shown by the Certificate of Posting Notice attached to these minutes. Notice of this meeting was given to the President and Library Board of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

AGENDA

A motion was made by Oliver and seconded by Harris to approve the agenda for July 3, 2024 meeting. Roll was called on this motion and the members voted as follows: “YEA” Harris, Oliver, McNeely, Heckenlively. “NAY” None. Motion carried. Absent: Allgood.

MINUTES

A motion was made by Harris and seconded by Oliver to approve the June 5, 2024 minutes. Roll was called on this motion and the members voted as follows: “YEA” Harris, Oliver, McNeely, Heckenlively. “NAY” None. Motion carried. Absent: Allgood.

CLAIMS & REVENUE

The June claims and revenues were reviewed and a motion was made by McNeely and seconded by Oliver for approval. Roll was called on this motion and the members voted as follows: “YEA” Harris, Oliver, McNeely, Heckenlively. “NAY” None. Motion carried. Absent: Allgood.

SECURITY SYSTEM SCHEDULE/ IT CONSULTANT

Brad Griffin reported via email that our time clock and financial functions are now operated by Tyler Technologies. The gallery projector and some equipment has been replaced. He is waiting for the gallery to be free of artwork to complete the rest of the updates. The library's email will be migrating to fallscityne.us domain within the next few months.

USED BOOK SALE

A list of 73 items was reviewed and a motion was made by McNeely and seconded by Oliver to remove these items and sell with proceeds to the Grant Fund. Roll was called on this motion and the members voted as follows: "YEA" Oliver, Harris, McNeely, Heckenlively. "NAY" None. Motion carried. Absent: Allgood.

LIBRARY OPERATIONS

Saturday hours (9am-NOON) were implemented June 8, 2024. Staff are keeping record of the resources patrons and guests are utilizing during these hours.

BUILDING MAINTENANCE

Building Maintenance Inspector Blake Buckminster reports Control Services has replaced a broken HVAC CO2 sensor and completed the installation of the new system. The garbage disposal in the kitchen was replaced. Study Room 1 and the Children's Activity Room have ceiling water damage – Buckminster has been notified and will inspect and assess repairs. Other items on the maintenance list are cement sidewalks, steps, ramps, curbs, and exterior brick repairs.

LIBRARIAN'S REPORT

Monthly statistics, monthly handout

Continuing education report, attached.

Sinking Fund Balance: \$44,754 Grant Fund Balance: \$39,719 (not updated)

Saturday hours (9am-NOON) began June 8, 2024.

Stalder Gallery: Eugene "Gene" Hall Exhibit – opened June 20, 2024 and will remain on display through July 27, 2024.

SUMMER READING – 72 children have registered.

The traditional Tuesday Pre-K-5th grade SUMMER READING days have been well attended – we welcomed over 200 guests for the June 4 magic show; 40+ for June 11 SPACE program; almost 200 for June 18 ARC Wild presentation; and 60+ for June 25 SAFARI program. SUMMER READING Wednesday craft hour welcomes pre-K-high school ages and has averaged 18 attendees so far. SUMMER READING Thursday Story-Time at the Park has met twice this summer with attendance of 27 and 9. Teen SUMMER READING met twice in June on Thursdays with an average of 3 attending. SUMMER READING Friday offers alternating LEGO play and a family movie – averaging 7 attendees.

Jocelyn is offering a Wellness Wednesday program for youth/teens and averaged 5 attendees.

Adult Craft Day – June 10, 2024 @ 10:30 – attended by 14 adults.

Staff request Board permission to be closed Cobblestone Saturday (August 24) and Labor Day Saturday (August 31). Jocelyn will conclude her summer hours in mid-August and Kathy will be on vacation from August 22-September 3). Board agreed for the library to be closed August 24 and August 31.

Handouts for Fern V. Heim Scholarship for Trustees and United for Libraries Virtual Conference registration information were shared with the group.

The next meeting of the Board: Wednesday, August 7, 2024 @ 4 P.M.

ADJOURNMENT

A motion was made by McNeely and seconded by Oliver to adjourn the meeting. Roll was called on this motion and the members voted as follows: “YEA” McNeely, Harris, Oliver, Heckenlively, “NAY” None. Motion carried. Absent: Allgood.

MEETING ADJOURNED

I the undersigned Assistant Library Director/Children’s Librarian for the City of Falls City, Nebraska, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the President and the Library Board on July 3, 2024, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting; kept continually current and available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that at least one copy of all reproducible material discussed at the meeting was available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided in advance notification of the time and place of said meeting and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Jayne Coonce, Librarian

Tim Heckenlively, President